



JCCMHFB Monthly Board Meeting Minutes

Meeting Date: March 15, 2023 **Time:** 7:30AM **Location:** Via Google Meet

Board Attendees: Mary Dunnegan, Board Chair; Mark Mertens, Treasurer; Dr. Clint Freeman, Vice Chair; Shelly Schlueter, board member, Dr. Steven Crawford, board member

Staff in Attendance: Nick Davis, Executive Director

Also Present: Billie Hartgrove, De Soto; Ron Farrow, De Soto; Amy Rhodes, CFO at Comtrea; Jim Wallis, Comtrea; Tony Sokolic, Vice President of Youth Services at Comtrea

Not in Attendance: Reverend Bryan Roberts, Secretary; Donna Pulliam, board member; Leslie Hanson, board member

The JCCMHFB Meeting was called to order at 7:30 am on March 15, 2023 by Mary Dunnegan, Chair, with a quorum of members present. The Mission statement was read and the meeting began according to the agenda.

1. Approval of Agenda

Mark made a motion to approve the agenda. Dr. Clint Freeman seconded the motion. There was no additional discussion and the motion carried. The agenda was approved.

2. Minutes

Mark made a motion to approve the minutes from the February 18th meeting. Shelly seconded the motion. There was no additional discussion and the motion carried. The minutes were approved.

3. Financials

Mark presented the financials. Mark noted there were no inappropriate or unjustified expenditures and the checking account in/outs were reviewed. Mark, as Treasurer, made a motion to approve the financials. Dr. Freeman seconded the motion. There was no additional discussion and the motion carried. The financials were approved.

4. Old Business - Financial Controls Policy and Annual Audit Update

Mark made a motion to approve the recently amended Financial Controls Policy. Dr. Freeman seconded the motion. There was no additional discussion and the motion carried. Nick informed the board he requested 7 bids for the Board's annual audit. A special meeting may be scheduled to approve one of the 2 bids received once there has been additional discussion.

5. De Soto Schools Presenting

Billie Hartgrove presented to the Board. She mentioned her role in the development of the ASPEN platform. She said at times she helps at other districts when there is a need for grief counseling. She was recently recognized by the state of Missouri as Advocate of the Year. She said De Soto has QR codes available for students to scan throughout the building where they can report themselves or a fellow student for mental health concerns. She talked about how CHADS Coalition presents in area schools to help with suicide prevention.

6. School-based Assessment

Nick presented that the school-based assessment will start March 31, 2023 with a deadline of April 14, 2023. Nick presented at the Superintendent's meeting in early March.

7. Old Business

Nick provided an update on potential grant applications. He indicated he has answered application questions from JFCAC, Chestnut, and the Jefferson County Health Department.

8. New Business

Nick and Mark discussed the grant audit language of existing RFP contracts. There may be additional discussion regarding this on a later date. The Board may decide to accept a business's overall organizational audit as opposed to having an independent firm audit the funds utilized in a specific area or department.

Dr. Freeman and Mark Approved the proposed advertisement for the Board to hire an administrative assistant.

9. Executive Director's Report

Nick mentioned an upcoming meeting with Atlas Youth Outreach. He provided an overview of what their organization does and mentioned they were recently featured in the Jefferson County Leader newspaper.

10. Additional Discussion

There were no additional discussion items.

11. April Meeting

The next meeting will be April 19th at 7:30AM and will be in-person if possible.

12. Adjournment

Mark made a motion to adjourn. Dr. Freeman seconded the motion. All were in favor and the motion was approved.

Minutes approved


(Signature of JCCMHFB President)

4-26-2023
(Date)