



Jefferson County Community Mental Health Fund Board
Board Meeting Agenda

Our Mission: Maximizing community resources to build and sustain a comprehensive system of mental health and related services for individuals in need.

Date: August 20, 2025

Time: 7:30 am CST

Location: 2372 N. Truman Blvd., Crystal City, MO 63019 or via Zoom

Zoom Link: <https://us06web.zoom.us/j/85008858533?pwd=aMIQAK3u9JuzmnmZDweRbFPBJVNy2W.1>

- Meeting ID: 850 0885 8533
 - Passcode: 860950
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1. Approval of Agenda

- *Ms. Dunnegan will announce that the Board will vote on whether to approve the August 20, 2025 agenda.*

2. President's Welcome

- Ms. Dunnegan will welcome board meeting attendees. No voting will occur.

3. Approval of Minutes

- *Ms. Dunnegan will announce that the Board will vote on whether to approve the meeting minutes from the last meeting(s). Historical minutes are available on the JCCMHFB website.*

- A. June 2025 Minutes
- B. July 2025 Minutes

4. Closed Session [If Applicable]

- *Ms. Dunnegan will announce the notice for the closed session. Notice is hereby given that the Board may, subject to a motion duly made and adopted, conduct a closed session, for the purpose of considering one or more of the following matters pursuant to Section 610.021(1), Revised Statutes of Missouri, and engage in proceedings to: (1) discuss legal actions, causes of action, litigation or privileged communications between the Board's representatives and its attorneys or auditors pursuant to Sections 610.021(1) and/or 610.021(17); (2) discuss matters involving the leasing, purchase, or sale of real estate, pursuant to Section 610.021(2); (3) discuss sealed bids and proposals, and related documents, or documents related to a negotiated contract, pursuant to Section 610.021(12); and/or (4) discuss hiring, firing, disciplining, or promoting particular employees pursuant to Section 610.021(3) and 610.021(13).*

5. Approval of Financials

- *Mr. Mertens will provide a report on the performance of JCCMHFB's finances for the month(s) listed below. The Board will vote on whether to approve the listed financials.*
- A. June 2025 Financials
 - B. July 2025 Financials
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6. Old Business

No old business.

7. New Business

A. Sunshine and Record Retention Policy

- Ms. Schumacher will announce that the board will discuss and vote to approve the Sunshine and Record Retention Policy.

B. Mark Mertens' Retirement from the Board

- *Mr. Davis will announce that the board will honor Mark's board term. No voting will occur.*

C. New Board Member Recommendation

- *Ms. Dunnegan will announce that the board will discuss and vote to approve and recommend a new board member.*

D. Officer Nominations

- *Ms. Dunnegan will announce that the board will discuss and vote to approve the appointment of the listed officer roles.*
 - i. Treasurer
 - ii. Secretary

E. MWR Audit Proposal Approval

- *Mr. Mertens will announce that the board will discuss and vote to approve the MWR as the auditor for the next 3 years.*

8. Executive Director's Report

- Mr. Davis will report on various committees and/or monthly JCCMHFB activities. No voting will occur.

9. Additional Discussion Items

- Opportunity for individuals from the Jefferson County Community and Board to comment on issues concerning the Children's Services Fund (CSF) and the Mental Health Fund (MHF) or other issues related to behavioral health needs of children and/or adults. Speakers must sign up in advance with Nick Davis, Executive Director (ndavis@jccmhfb.org), and limit comments to five minutes.

A. JCCMHFB Marketing Report

- *Ms. Silvey will provide marketing details. No voting will occur.*

10. Adjournment

- *The Board will vote on whether to adjourn the meeting.*
- Next Meeting Date and time of the next meeting: September 17, 2025, at 7:30 am CST.