

JCCMHFB

Monthly Board Meeting Minutes

Meeting Date: Sept. 20, 2023	Time: 7:30AM	Location: 2372 N Truman Blvd. Crystal City, MO 63019
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<u>Join Zoom Meeting</u>	<u>Join Meeting Via One Tap Mobile</u>
https://us06web.zoom.us/j/83663009102?pwd=WVM5SUK2M2daWmczUFJNbEINMEZXUT09	One tap mobile +16469313860,,83663009102#,,,,*041004# US +19292056099,,83663009102#,,,,*041004# US (New York)
Meeting ID: 836 6300 9102 Passcode: 041004	Dial by your location Find your local number: https://us06web.zoom.us/j/83663009102

Board Attendees: Mary Dunnegan, Chair; Dr. Clint Freeman, Vice Chair; Mark Mertens, Treasurer; Michael Sita, Secretary; Shelly Schlueter, board member; Lauren Roesch, board member; Dr. Steven Crawford, board member; Leslie Hanson, board member; Donna Pulliam, board member

Staff in Attendance: Nick Davis, Executive Director; Ashley Schumacher, Administrative Assistant

Also Present: Jim Wallis, Missouri Director of Business Development - Chestnut; Jake Krafve, CFO - Compass; Sue Curfman, Senior Vice President of Regional Corporate Services - Compass; Tim Swinfard, President/CEO - Compass; Cindy Vessell, Senior Director of Community Services - Compass; Tony Sokolic, Vice President of Children Services - Compass; Amy Knobbe, Director of School Based Therapy, Compass

Not in Attendance: N/A

The JCCMHFB Meeting was called to order at 7:30 am on September 20, 2023 by Mary Dunnegan, Chair, with a quorum of members present. The Mission statement was read and the meeting began according to the agenda.

1. Approval of Agenda

Mark made a motion to approve the agenda. Mike seconded the motion. There was no additional discussion and the motion carried. The agenda was approved.

2. Approval of Meeting Minutes

Mike made a motion to approve the minutes from August 16, 2023. Mark seconded the motion. There was no additional discussion and the motion carried. The minutes were approved.

3. Tax Rate

Nick announced an ad ran in the Leader during the first couple weeks of September to give notice for a public hearing to set the tax rate for the mental health levy. JCCMHFB is setting the rate the same as the previous year at .0857. Nick asked the public for any comments or discussion from the public on the proposed tax rate. There were no comments or discussion. Mark made a motion to approve the tax rate of .0857. Lauren seconded the motion. There was no additional discussion and the motion carried. The tax rate was approved.

4. Closed Session For Contract Discussion

Mary announced JCCMHFB will temporarily enter closed session and asked anyone from the public to exit the meeting. Mark made a motion to go into closed session and Mike seconded this motion. Roll call was taken and all board members were present. The vote was unanimous and the motion was approved. The closed session was entered at 7:37am and ended at 7:54am.

5. August Financials

Mark presented August financials and noted there were no inappropriate or unjustified expenditures for any of the Board's accounts. There was one question regarding furniture, but he will reach out to Verletta in regard to this. During the monthly financial meeting, Mike, Leslie and Mark signed a statement stating each of them reviewed financials and found them to be complete, accurate and within the approved guidelines of the Board. Mike made a motion to approve the financials. Shelly seconded the motion. There was no additional discussion and the motion carried. The financials were approved.

6. Old Business

a. Personnel Committee Meeting

Mary stated that her, Dr. Freeman, Donna, and Mary will meet October 3rd to discuss personnel matters. If anyone has any questions or concerns then contact Mary.

7. New Business

a. RFP Grant Approvals

Mary stated the Board will make a motion to approve the RFP grants as presented/sent out by Ashley on behalf of the Executive Committee. Mark made a motion to approve the RFP grants as presented. Dr. Freeman seconded the motion. There was no additional discussion. All were in favor and the motion was approved.

Mark stated JCCMHFB received a higher funding request than anticipated. JCCMHFB looked at a lot of different things: past performance, first time applicants, redundancy, other funding sources, asked for funding priorities and based upon that we came up with these approvals. JCCMHFB does have a small reserve that, if necessary, we could use. Nick stated we will reach out to all agencies regardless of award status. Nick asked those to not discuss any award information listed until JCCMHFB contacted all agencies.

Mark made a motion to approve the Community Mental Health Fund [Adult MHF] RFP grants as presented by Ashley on behalf of the Executive Committee. Dr. Freeman seconded the motion. There was no additional discussion. All were in favor and the motion was approved.

Mark made a motion to approve the CSF RFP grants as presented by Ashley on behalf of the Executive Committee. Mike seconded the motion. There was no additional discussion. All were in favor and the motion was approved.

8. Executive Director's Report

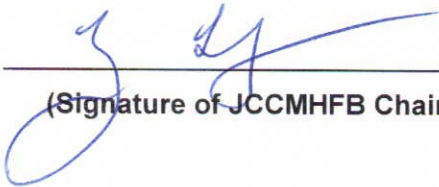
Nick stated there isn't much to address this meeting since attention has been on the RFPs. The budget meeting is set for October. Nick and Ashley will be coordinating site visits in October to complete two a year. Board members are more than welcome to attend. Ashley will send out a schedule to all board members if any would like to attend.

9. Additional Discussion

Mary added that about 90% of the budget is ready to present for October, just waiting on personnel and property information. Mary had the others in the room introduce themselves [as listed under also present]. Mark added, in the future, JCCMHFB would like to allow additional time for RFP presenters. The short presentation time was due to unintentionally unfair timing for those who had multiple programs. Mary stated that some agencies have more or less to discuss, but overall she liked how the presentations went.

10. Adjournment

Mark made a motion to adjourn. Lauren seconded the motion. All were in favor and the motion was approved.

Minutes approved: _____
 (Signature of JCCMHFB Chair) 12/5/2023 (Date)

