

# JCCMHFB

## Board Meeting Minutes

<b>Meeting Date:</b> March 20, 2024	<b>Time:</b> 7:30AM	<b>Location:</b> 2372 N Truman Blvd. Crystal City, MO 63019
<b>Join Zoom Meeting</b> <a href="https://us06web.zoom.us/j/88065539211?pwd=kbSXgTBqUgH0RxfG4am4nBk2lFbU1.1">https://us06web.zoom.us/j/88065539211?pwd=kbSXgTBqUgH0RxfG4am4nBk2lFbU1.1</a>	<b>Join Meeting Via One Tap Mobile</b> +13126266799,,88065539211  #,,, *772333#	
<b>Meeting ID:</b> 880 6553 9211  Passcode: 772333	Find and dial by your location and local number:  <a href="https://us06web.zoom.us/u/kRNMtnJF">https://us06web.zoom.us/u/kRNMtnJF</a>	

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**Our Mission: Maximizing community resources to build and sustain a comprehensive system of mental health and related services for individuals in need.**

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**Board Attendees:** Mary Dunnegan, Chair; Dr. Clint Freeman (late arrival), Vice Chair; Mark Mertens, Treasurer; Michael Sita, Secretary; Leslie Hanson, board member; Lauren Roesch, board member; Shelly Schlueter, board member

**Staff in Attendance:** Nick Davis, Executive Director; Ashley Schumacher, Administrative Assistant

**Also Present:** Jake Krafve, CFO - Compass; Sue Curfman, Senior Vice President of Regional Corporate Services - Compass; Jim Wallis - Missouri - Director of Business Development, Chestnut; Tim Swinfard – President/CEO, Compass

**Not in Attendance:** Dr. Steven Crawford, board member; Donna Pulliam, board member

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The JCCMHFB Meeting was called to order at 7:30 am on March 20, 2024 by Mary Dunnegan, Chair, with a quorum of members present. The Mission statement was read and the meeting began according to the agenda.

### 1. Approval of Agenda

Dr. Freeman made a motion to approve the agenda. Mike seconded the motion. There was no additional discussion, and the motion was carried. The agenda was approved.

### 2. President's Welcome

Mary welcomed all board meeting attendees and stated if any attendee would like to add items to the agenda or have any discussion to reach out to Ashley or Nick.

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### **3. Approval of February 21, 2024 Meeting Minutes**

Shelly made a motion to approve the 02/21/2024 meeting minutes. Mike seconded the motion. There was no additional discussion, and the motion was carried. The meeting minutes were approved.

### **4. Financials**

#### **a. Approve of February 2024 Financials in April 2024**

Mark stated JCCMHFB has not received February's financials as of current because the auditor has asked for a meeting between the executive committee, financial committee and auditor. There are no financials to approve this month until the board decides how to format financial reports. JCCMHFB has been using a modified accrual accounting system and the auditor stated that is not according to standards; the board can still use the modified accrual, however, it is not a standard practice. Financials will be available next month. Mary added even though the financials are on hold, all documents have been sent to the financial committee for review.

### **5. Old Business**

#### **a. Strategic Planning**

Nick and Ashley met with Mr. Dugger for the second time on Monday. The three created a one-page document (as presented) "Making a Difference By Design" based on the Playing to Win strategy. This document will be expanded to provide two different options of strategy. The Play to Win strategy is built for businesses but is being adopted to match JCCMHFB's political subdivision model. After the next strategic meeting on April 10th Nick will reach out to the board for participation for those who are interested.



## 6. New Business

### a. CY 2023 MWR Audit

Mark noted the executive and financial committees were supposed to meet Monday but the auditor's friend passed away and the funeral conflicted with the meeting. The rescheduled meeting is for this upcoming Monday. The auditor is not in favor of all the things JCCMHFB is doing [related to reporting] but did praise JCCMHFB for the backup details. Mary added the preliminary report is good and fine. The concern comes from JCCMHFB being too transparent and not necessary. The committees will listen to her [the auditor] advice and make a recommendation. Mary stated anyone with any additional concerns or questions can reach out and will be addressed with the auditor.

### b. Dr. Kenneth Kilian

Mary stated there is an applicant who is interested in the physician's spot on the board. Dr. Kenneth Kilian provided the board with his educational background. Nick added, Dr. Crawford has served on the board for a long time and has asked Nick to find a replacement because he's ready to step away. Dr. Crawford is staying until a licensed physician is able to take his place. Nick has been looking for interested candidates for a while. The initial replacement ended up moving out of the county.

Mercy's president and Dr. Crawford recommended Dr. Kilian and Dennis Gannon has given approval to move forward with Dr. Kilian being appointed to the board. If the board approves this recommendation then Nick will submit the information to the county council for approval. Mark made a motion to approve Dr. Kilian to be recommended to the County Council for approval to be on the JCCMHFB. Dr. Freeman seconded the motion. There was no additional discussion, and the motion was carried. The motion was approved.

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c. New Laptop

Mary stated this item has been added for the approval for Ashley to have a new laptop. Her laptop does not have a strong enough processor to run Zoom, even with the better internet. It was recommended that she have a new laptop for Zoom and for the new grant software. Ashley sent Mary pricing quotes and the cost will be over \$500 so a motion is to be made to approve the purchase of a new laptop. Mark made a motion to approve the purchase of a laptop for Ashley. Shelly seconded the motion. There was no additional discussion, and the motion was carried. The meeting minutes were approved.

**7. Executive Director's Report**

Nick provided a brief overview of Foundant; Nick and Ashley have been testing the application phase. They reached out to a few of the JCCMHFB award recipients to gather feedback. Anyone who is interested in testing the software may sign up and use fake information with the exception of a valid email address. Any feedback is appreciated before the site launches in June. The next meeting with Foundant is scheduled for Friday where testing will begin on the follow up forms.

**8. Additional Discussion Items**

Mary stated JCCMHFB is always interested and looking for good people to be on the board. Additionally, Mary stated the board discussed Nick going to the GEO conference last October or November. Mary directed Nick to sign up and to reserve travel and lodging. There are some upcoming board member conferences in Lake of the Ozarks and Branson. Nick and Ashley will send the information and if any board member is interested let Nick and Ashley know. May asked if there were any additional discussion items.

**9. Adjournment**

Dr. Freeman made a motion to adjourn. Shelly seconded the motion. All were in favor and the motion was approved.

Minutes approved: \_\_\_\_\_

  
(Signature of JCCMHFB Chair)

4-17-2024  
(Date)