

JCCMHFB

Monthly Board Meeting Minutes

Meeting Date: Oct. 18, 2023	Time: 7:30AM	Location: 2372 N Truman Blvd. Crystal City, MO 63019
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Meeting ID: 882 7672 3191	+16469313860,88276723191#,,,,*385698# US
Passcode: 385698	Find your local number: https://us06web.zoom.us/j/kAILnHCbo

Board Attendees: Mary Dunnegan, Chair; Dr. Clint Freeman, Vice Chair; Mark Mertens, Treasurer; Michael Sita, Secretary; Lauren Roesch, board member; Dr. Steven Crawford, board member; Leslie Hanson, board member; Donna Pulliam, board member

Staff in Attendance: Nick Davis, Executive Director; Ashley Schumacher, Administrative Assistant

Also Present: Jim Wallis, Missouri Director of Business Development - Chestnut; Jake Krafve, CFO - Compass; Sue Curfman, Senior Vice President of Regional Corporate Services - Compass

Not in Attendance: Shelly Schlueter, board member

The JCCMHFB Meeting was called to order at 7:30 am on October 18, 2023 by Mary Dunnegan, Chair, with a quorum of members present. The Mission statement was read and the meeting began according to the agenda.

1. Approval of Agenda

Mark made a motion to approve the agenda. Mike seconded the motion. There was no additional discussion, and the motion was carried. The agenda was approved.

2. Approval of Meeting Minutes

Leslie made a motion to approve the minutes from September 20, 2023. Mary seconded the motion. There was no additional discussion, and the motion was carried. The minutes were approved.

3. Closed Session for Contract Discussion

Mary announced JCCMHFB will temporarily enter closed session and asked anyone from the public to exit the meeting. Mark made a motion to go into closed session and Donna seconded this motion. Roll call was taken and all board members except Shelly were present. The vote was unanimous, and the motion was approved. The closed session was entered at 7:33 am and ended at 7:50am.

4. September Financials

Mark presented the September financials and noted there were no inappropriate or unjustified expenditures for any of the Board's accounts. During the monthly financial meeting, Mike, Leslie, and Mark signed a statement stating each of them reviewed financials and found them to be complete, accurate and within the approved guidelines of the Board. Mark made a

motion to approve the financials. Donna seconded the motion. There was no additional discussion, and the motion was carried. The financials were approved.

5. Old Business

a. Halt CSF Transfers from CSF account to Admin account

Mark stated when reviewing financials, the finance committee acknowledged the funding pool is not adequate to cover grant reimbursement requests for the remainder of the year (October to December 2023) unless JCCMHFB halts the 5% fund transfer from the CSF account to administration. Mark added, money is tight and depending on requests JCCMHFB may have to delay some payments into CY2024. Mark made a motion to approve the suspended transfer of 5% from CSF to administration so funds can be used to pay bills. Donna seconded the motion. There was no additional discussion, and the motion was carried. The motion was approved.

b. Personnel Committee Meeting Update

Mary stated that Donna, Dr. Freeman, and herself (along with Nick + Ashley) went over the personnel policies. These policies will be sent to all board members soon. The committee is working on the final adjustments. It is anticipated to be at the November board meeting.

6. New Business

a. Chestnut Contract Amendment

Nick stated details were discussed during the closed session to extend Chestnuts 2023 Adult MHF. Mark made a motion to approve to extend Chestnut's Adult 2023 MHF contract terms for 6 months. Donna seconded the motion. There was no additional discussion, and the motion was carried. The motion was approved.

b. December Board Meeting Moved to November 29th

Nick stated JCCMHFB will have the regular November 15th board meeting which will include the personnel policies and other items discussed. The second meeting in November (November 29th at 7:30am) will primarily cover the CY2024 budget and will replace the December board meeting. The only event in December is the holiday dinner. The full CY2024 budget should be available after the November 13 executive committee meeting. Mark made a motion to approve the December board meeting date change from December 20 to November 29. Leslie seconded the motion. There was no additional discussion, and the motion was carried. The motion was approved.

7. Executive Director's Report

Nick reminded the board of the additional meeting on November 29th to take place at the December 2023 meeting. He continued stating, Ashley sent an email with an updated CSF and MFH grant update which details the current stats of each grant for 2023. Ashley will also send an email shortly regarding scheduling the December holiday dinner. He encouraged members to respond ASAP so a location can be set.

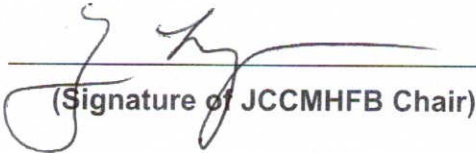
8. Additional Discussion

No additional discussion.

9. Adjournment

Mark made a motion to adjourn. Lauren seconded the motion. All were in favor and the motion was approved.

Minutes approved:



(Signature of JCCMHFB Chair)

11/15/2023
(Date)

